

September 22, 2016

P.O. Box 40197
Lafayette, LA 70504-0197
Office: (337) 482-6243
Fax: (337) 482-5059

Université des Acadiens

ADDENDUM NO. 1

PROPOSAL FOR FURNISHING ALL LABOR, MATERIALS, EQUIPMENT, TRANSPORTATION, SUPERVISION, PERMITS, ETC. NECESSARY TO FURNISH, INSTALL AND MAINTAIN ON A LEASE BASIS WASHER AND DRYERS FOR CAMPUS LAUNDRY ROOMS, LOCATED IN VARIOUS BUILDINGS ON THE UL LAFAYETTE CAMPUS, LAFAYETTE, LOUISIANA, IN STRICT ACCORDANCE WITH THE CONDITIONS AND SPECIFICATIONS OF BID PROPOSAL.

September 29, 2016 2:00 PM - Solicitation No. 17036

The following is to be made part of or acknowledged on or attached to the original Bid Proposal when submitted to the Purchasing Office prior to due date.

Item 1. Page 13 – Bid lists existing machine counts as follows: 24 washers and 12 stack dryers
Correction: Currently there are 66 washers and 30 stack dryers (2 dryers each) in place.

Item 2. Page 13 – Bid reads *ALL EQUIPMENT TO BE NEW AND MOST CURRENT MODEL*.
Change to: ALL EQUIPMENT MUST BE NEW AT TIME OF INSTALLATION.

Item 3. Page 16-17 – BID SHEET. Replace bid sheet with the following *revised* bid sheet.

You may acknowledge this by including a signed copy of this addendum with your bid. If further information is needed, please call 337/482/5396.



Marie C. Frank
Director of Purchasing

rj

ACKNOWLEDGEMENT: If you have already submitted your bid, and this Addendum creates a need to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered PRIOR to bid opening date and time, either by mail or hand delivery in a sealed envelope. Bid revisions received after bid opening cannot be considered, whereupon the bidder must either honor or withdraw its original bid. If you have already submitted your bid and this addendum does not cause you to revise your bid, acknowledge receipt of this addendum by signing below and returning it to the Purchasing Department prior to bid opening.

BID SHEET

FURNISH ALL LABOR, MATERIALS, EQUIPMENT, TRANSPORTATION, SUPERVISION, PERMITS, ETC. NECESSARY TO FURNISH, INSTALL AND MAINTAIN ON A LEASE BASIS WASHER AND DRYERS FOR CAMPUS LAUNDRY ROOMS, LOCATED IN VARIOUS BUILDINGS ON THE UL LAFAYETTE CAMPUS, LAFAYETTE, LOUISIANA, IN STRICT ACCORDANCE WITH THE CONDITIONS AND SPECIFICATIONS OF BID PROPOSAL FOR THE TOTAL SUM OF ...

Based upon mutual agreement between the University and the successful bidder, this contract may be extended for **FOUR (4)** additional twelve (12) month periods at the same prices and terms. Both parties must agree to any extension, and a decision will be made at each twelve (12) month interval.

ITEM NO.	QTY/UNIT	DESCRIPTION	MONTHLY	TOTAL
			UNIT PRICE	AMOUNT
1.	66	each	Washers - Maytag MAH30 Frontload High-Efficiency Washer or equivalent MFG. _____ NO. _____	
			\$ _____	\$ _____

ANNUAL PRICE FOR LEASE OF ALL WASHERS \$ _____

2.	30	each	Stack Dryers - Maytag MLE/MLG24PR Stack Electric Dyer or equivalent MFG. _____ NO. _____	
			\$ _____	\$ _____

ANNUAL PRICE FOR LEASE OF ALL DRYERS \$ _____

TOTAL ANNUAL LEASE FOR ALL MACHINES \$ _____

NOTE:

The University reserves the right to award proposal on an individual item basis, a combination of items basis, or as a total package to one vendor, whichever is in the best interest of the University. ALL QUANTITIES ARE APPROXIMATE AND NOT GUARANTEED.

The continuation of this contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the Legislature. If the Legislature fails to appropriate sufficient monies to provide for the continuation of the contract or if such appropriation is reduced by the veto of the Governor or by any means provided in the Appropriations Act to prevent the total appropriations for the year from exceeding revenues for that year or for any lawful purpose and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

All bidders should be aware that our Legislative process is such that it is often impossible to give prior notice of the non-appropriation of funds.

Each bidder MUST accompany his/her proposal with a bid security for five percent (5%) of the total maximum amount of his/her bid. The bid security shall be drawn in favor of the University of Louisiana at Lafayette and SHALL be in the form of a Bid Bond (Insurance Company), Bank Money Order, Certified Check or Cashier's Check. It shall become the property of the Owner in the event the contract and any performance bond are not executed within the time set forth. Bid bond shall be written by a surety or insurance company currently on the US Department of the Treasury Financial Management Service List of Approved Bonding Companies which is published annually in the Federal Register, or by a Louisiana domiciled insurance company with at least an "A-" Rating in the latest printing of the AM Best's Key Rating Guide to write individual bonds up to ten percent (10%) of policyholders' surplus as shown in the AM Best's Key Rating Guide.

In making this bid, each bidder represents that: They have read and understand the bid documents and the bid is made in accordance herewith, and the bid is based upon the specifications described in the bid documents without exception.

It is the responsibility of the prospective bidder to visit and examine job-site, take measurements to his/her own satisfaction and determine conditions under which work is to be done. Owner will not accept responsibility for conditions which careful examination of premises would have shown existed.

Bidder certifies that he/she has contacted _____ and has visited and examined job site and taken measurements to his/her own satisfaction on _____ (date).

SHIPPING: FOB DESTINATION/INSTALLED

PAYMENT TERMS: NET 30

In submitting this bid, each bidder represents that they have read and understand the bid documents and the bid is made in accordance herewith, and the bid is based upon the specifications described in the bid documents without exception.

Signed by (signature): _____ Date: _____

Signed by (printed): _____ Title: _____

Firm Name: _____

Address: _____

Telephone No.: _____

Fax No.: _____